



(EXTERNAL ADVERTISEMENT)

**DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER
SECTION: ENTERPRISE RISK MANAGEMENT
LOCATION: WORCESTER**

COMPLIANCE RISK CONTROL MANAGEMENT INTERN (X1 POSITION)

FIXED TERM CONTRACT: 24 MONTHS DURATION

REMUNERATION: R100 000.00 per annum. *(No additional benefits or allowances will be payable)*

Ref: OMM/ERM01/0224

The successful candidate will be capacitated in the following disciplines:

- Capacity to be provided in the development of and manage processes to identify and evaluate compliance risks universe and operational compliance risk control self-assessments;
- Capacity to be provided in developing, initiating, maintaining and revising policies and procedures for the general operation of the compliance program and its related activities to prevent illegal, unethical or improper conduct;
- Capacity to be provided in the implementation of the day-to-day compliance risk management implementation plan; Monitor, and as necessary, coordinate compliance activities of other departments to remain abreast of the status of all compliance activities and to identify trends;
- Capacity to be provided to ensure proper reporting on violations or potential violations of non-compliance relating to legislation and applicable policies of the Municipality;
- Capacity to be provided in the area of Governance (business continuity, evaluations, investigations and Municipal Public Accounts Committee (MPAC));
- The Intern will report to the Compliance Risk Control Officer and also the Manager: Governance, Risk and Compliance and Capacity to be provided to report on new and/or amended legislation to the Municipal Manager and Executive Management Team applicable to the Municipality.

Requirements: Appropriate B Degree, National Diploma or equivalent; preferably majoring in Accounting, Auditing or Law. Knowledge of Local Government Legislation, policies and processes; Good verbal and written communication skills; Be computer literate and have knowledge of Microsoft Office Word and Excel applications.

Preference will be given to unemployed graduates or equivalent applicants.

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Note that BVM is using a new Recruitment Portal which is an online portal.**

4. **Only online applications will be accepted.**
5. To apply in assured confidence, please do so online via the link: <https://bvmjobs.mcidirecthire.com>
6. **When applying online: Please ensure that you fill in all required Fields.**
7. **Also attach an updated CV, certified copies of qualifications, and covering letter.**
8. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government: Municipal Staff Regulations. ‘
9. **For enquiries contact the Human Resources Office at 023 348 4961** or on email address: ssatarein@bvm.gov.za / mntukulo@bvm.gov.za / mmbiza@bvm.gov.za
10. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
11. Fraudulent qualifications documentation will immediately disqualify any applicant.
12. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **15 March 2024 at 13:00.**

The Municipality reserves its right not to make an appointment.